

## CLOSING YOUR WINTER HOME

1. Shut off your main water valve at the house or have the water shut off and lock main valve at the street.
2. Pour 1/2 pint of bleach in the toilet bowl and tank, cover with plastic wrap.
3. Pour 1/2 pint of vinegar in bottom of dishwasher and let stand.
4. Pour 1/8 cup of lime or lemon juice down the disposal. Follow with 1/4 cup corn oil. The citric acid in the juice kills most of the bacteria and the oil drives out the water and keeps the machine lubricated.
5. Leave water lines charged. DO NOT DRAIN when leaving. By shutting off your main valve, you minimize the chances of water damage to your home should your water heater rupture.
6. Turn off those electric circuits not needed during your absence. BE SURE TO TURN OFF your hot water heater circuit breaker.
7. Leave word with the Manager's Office and leave a key with a neighbor so they can check the home. The Resident is responsible for watering, trimming, weeding, clipping, and fertilizing the Lot and maintenance and/or removal of any tree or shrub located on the home site. In strong winds, dead palm fronds snap off and fly through the air. **Please make arrangements to have these services completed while you are away.**
8. Remove and store ALL PORCH FURNITURE, hanging plants, garbage and recycle cans, water hose and loose objects in the yard to prevent blowing around in case of heavy storms.
9. Set your humidistat at 50% and temperature control to 80 degrees F. (Auto & Cool) DO NOT TURN OFF CIRCUIT BREAKER TO AIR CONDITIONER.
10. Leave all cupboard doors and all closet doors ajar so that when the A/C does come on, air will circulate to some degree. (USE PLASTIC HANGERS)
11. Placing charcoal briquettes and white school chalk around perimeter of rooms and in drawers will keep down dampness.
12. Replace the battery in your thermostat. If it dies while you are gone, your air conditioner will not come on.
13. Unplug your TV sets, receivers, recorders and other non-essentials.
14. GOLF CART - Lower the curtains and top off water in batteries.
15. On your return, set your humidistat to "ON," Auto & Cool, and your desired temperature. When using the HEAT, keep on Auto and desired temperature. USE FAN ONLY when you want to circulate the air, then return to AUTO & COOL.